



**North Carolina Department of Health and Human Services  
Division of Mental Health, Developmental Disabilities and Substance Abuse Services**

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Michael F. Easley, Governor  
Carmen Hooker Odom, Secretary

Michael Moseley, Director

November 2, 2006

**MEMORANDUM**

**TO:** LME Directors  
**FROM:** Mike Moseley *mm*  
**RE:** Signing Local Memorandum of Agreement Regarding Comprehensive Treatment Services Program, 2006-2007

The Department of Health and Human Services is mandated by law, Session Law 2001-424, Section 21.60, as re-written in Senate Bill 163, Section 1(a) and 1(b), to establish the Comprehensive Treatment Services Program (CTSP) for children at risk for institutionalization or other out-of-home placement, in consultation with the Department of Juvenile Justice and Delinquency Prevention, the Department of Public Instruction, and other State agencies.

The Local Memorandum of Agreement entitled "Regarding Comprehensive Treatment Services Program for Children At Risk for Institutionalization or other Out of Home Placement" is completed and ready to be signed. This Memorandum of Agreement is between the following local entities: Local Management Entity/County Program, County Department of Social Services, The Department of Juvenile Justice and Delinquency Prevention, the Judicial District Court, and the Local Education Agency.

Attached is a copy of the local MOA. Soft copies of the Local MOA and the State MOA can be found on the DHHS web site, Child and Family Services page, under the Comprehensive Treatment Services Program:  
<http://www.dhhs.state.nc.us/mhddsas/childandfamily/index.htm>

The MOA has been revised and updated, to include the additional stakeholders listed above. The Local Management Entity is responsible for obtaining signatures. Below is an outline of the signature protocol. This is taken from page 6 of the MOA.

**Signature Process**

1. MOA sent to the Local Management Entity Directors via e-mail and posted on the web.
2. Local Management Entity Directors ensure that additional signatories & districts, counties or catchment areas are added to the signature page as needed ( for example, some catchment areas have more than one court counselor or DSS person).
3. Local Management Entity ensures that all relevant stakeholders sign the MOA. All stakeholders do not have to sign the same signature page.
4. Local Management Entity sends finished signature page(s) to: Chief of Community Policy Implementation and Management, 3007 MSC, Raleigh, NC 27699-3007.
5. Local Management Entity has 8 weeks from receipt of the MOA to collect signatures and send the signature page(s) to the Chief of Community Policy Implementation and Management. This will constitute compliance with the Performance Agreement.



Please contact Antonio Coor at 919-715-2771 or [Antonio.Coor@ncmail.net](mailto:Antonio.Coor@ncmail.net) if you have any questions.

Attachment: Local MOA

cc: Secretary Carmen Hooker Odom  
Secretary George Sweat  
Allen Dobson  
DMH/DD/SAS Executive Leadership Team  
DMH/DD/SAS Management Leadership Team  
Patrice Roesler  
Yvonne Copeland  
MH Commission Chair  
Coalition 2001 Chair  
Kory Goldsmith  
Sharnese Ransome  
Debbie Crane  
Chief Court Counselors  
Youth Detention Center Directors  
County Dept.of Social Services Directors  
Chief District Court Judges  
Local Education Agencies

